

**Kuemper Catholic School System**  
**Board of Education Meeting Agenda – Tuesday, October 18, 2022**

*“Kuemper Catholic School System’s mission is to provide excellent Catholic education of mind, body, and soul to empower all students to achieve to the best of their abilities in fulfillment of God’s call.”*

<b>4:00 p.m. – Kuemper Catholic High School - Room 105</b> <i>(Please call Hannah Heiman at 792-3313, or email <a href="mailto:hmheiman@kuemper.org">hmheiman@kuemper.org</a> if you are unable to attend.)</i>
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- 4:00**    **Call to Order & Opening Prayer**
- 4:05**    **Opportunity for Input from Visitors**
- 4:15**    **Approval of Minutes of September Board Meeting (Action) - pages 1-5**
- 4:25**    **Bright Knight Moments**
- 4:30**    **Review Administration & Department Reports - pages 6-12**  
            **Review Monthly Financials - pages 13-23**

**4:40**    **COMMITTEE REPORTS**

- A. Marketing and Enrollment Latino Recruitment Subcommittee - page 24

**4:50**    **NEW BUSINESS**

- A. Kuemper Conversations after Mass - Update

**5:00**    **PERSONNEL**

- A. Resignations
- B. New Hires
  - a. Bailey Feilmeier - KuemperCares

**5:15**    **EXECUTIVE SESSION**

**5:20**    **QUESTIONS/COMMENTS**

- A. Evaluate the Meeting

**CLOSING PRAYER & ADJOURNMENT**

Next Regular Monthly Meeting  
Tuesday, November 15, 2022  
KHS Library – 4:00 P.M.

## **REPORT ON BOARD MEETING, Tuesday, October 18, 2022**

**(This is not an approved version of the minutes. Its purpose is informational for Board members who did not attend the meeting and or faculty and staff of Kuemper Catholic School)**

The October meeting of the Kuemper Catholic School Board was called to order by Chairman, Tom Brincks, on Tuesday, October 18, 2022, at 4:00 p.m. in Room 105 located in the high school. The meeting was opened with the school board prayer. Members present included Tom Brincks, Fr. Terry Roder, Fr. Kevin Richter, Fr. Michael Cronin, Carrie Meyers, Bob Lally, Laura Schaefer, and Allisa Tiefenthaler. Joe Behrens was absent.

Also present were President John Steffes; administrators Ted Garringer and Kathi Milligan; business managers, Kris Collison, and Christie Sundrup.

An Opportunity for Input was extended. Erin Sundrup, Marketing and Enrollment Director, sat in on the meeting and introduced herself to the board members. Tom Brincks welcomed Erin.

Bob Lally moved to approve the September meeting minutes as presented, seconded by Laura Schaefer. The motion passed.

Bright Knight Moments were shared including the 7-12 theology team and the IgKnight retreat, Homecoming week, and the industrial arts class building a storage shed for the Holy Spirit playground.

### **Administration & Department Reports:**

#### **Administrative Reports**

Written reports were submitted by John Steffes, Ted Garringer, Kathi Milligan, and Mike Power.

#### **Marketing & Enrollment Management**

Erin Sundrup's written report stated the Marketing Committee will review an updated SWOT analysis at their next meeting on Wednesday, November 30, 2022. A new family testimonial update will happen this fall. Erin will work on contacting some new families about the reasons they chose Kuemper. A new family survey will be sent out soon to help gain insight into why families switch to Kuemper. An updated Kuemper Recruitment Brochure is included with the board report. The Latino sub-committee planning meeting took place before the last Kuemper Board Meeting on Tuesday, September 20. After a review of the Marketing and Enrollment report, Laura Schaefer asked how many kids are enrolled in 3-year-old preschool. Erin Sundrup responded with 23 students.

#### **Alumni/Annual Giving**

Heather Pietig's written report stated Homecoming was a great event and heard lots of positive comments from alumni. Phon-a-thon has been taking place October 18, 20, 25, and 27<sup>th</sup> from 5-9 pm in the Kuemper High School library. Heather would love volunteers. So far, with the envelopes included in the Knight Letter and returned to the Alumni office the Phon-a-thon is starting the event with \$16,715. Century Club is at \$75,050 raised and will continue to see more people sign up

around basketball season. The alumni office is hosting a 25th-anniversary celebration for the 1998 girls' basketball state championship at the girl's home game on Saturday, December 17<sup>th</sup>.

### **Development/Fundraising – Foundation**

As of September 30, Msgr. Lafferty Tuition Foundation has collected \$252,125.10 (29.7%) towards Kuemper's 2022 goal of \$850,186. The entire Diocese is at 41% of the goal with \$2,275,325.04 tax credit remaining. Reminder letters have been mailed to past and potential new donors. Social and print media promotions will begin this month. There is no other charitable gift you can make that ensures a State tax credit of 75% like the Msgr. Lafferty Tuition Foundation, plus help our Catholic school families. The Kuemper Catholic School Foundation was granted \$20,000.00 from the Community Foundation of Carroll County to expand our three-year-old preschool program. The funds were expended on the bathrooms in the classrooms, tables and chairs, bookshelves, center materials, books, curriculum, and miscellaneous classroom supplies. Eternal Knights and guests have been invited to the annual fall play, "*Arsenic and Old Lace*" dress rehearsal on Wednesday, November 2. Sponsor-A-Student supplements Kuemper's Tuition Assistance Fund. 2022 is the 18th annual collection through the parishes. Letters have been mailed to past donors and announcements have been placed in the weekly parish bulletins. Alan attended the "Do Gooders Fundraising Conference" in Des Moines, on Tuesday, September 27, and the "Mid-Iowa Planned Giving Fall Conference" in Des Moines, on October 11. The next Kuemper Catholic School Foundation Board Meeting is scheduled for Thursday, November 17, 2022.

### **Finance & Budget**

Christie gave the report on the monthly financials. One note on the September 2022 income we received \$9048.41 from Future Ready Iowa Childcare Challenge Grant for 3-year-old preschool. The board referenced the parish assessments for breakdown. Bob Lally asked if we are going to come close to last year. Christie commented that the parishes are already at a \$200,000 negative variance so far this year. The finance committee considered a stronger tuition increase this last year, but tuition had already been set. Individual payments from parishes have been received this year but none from Good Shepherd.

### **Committee Reports:**

#### **A. Marketing and Enrollment Latino Recruitment Subcommittee**

John Steffes spoke on behalf of the Marketing and Enrollment Latino Recruitment Subcommittee. Erin Sundrup reported on her and Lyndi Steger's participation in the Adelante Latino Recruitment Conference at Notre Dame this past July. A discussion followed on the involvement of our current area priests in the Latino recruitment process with Kuemper. A Spanish mass in the area was discussed. Rather than a full Spanish Mass, John asked if a prayer such as the Our Father on special church days and a song or two could be in Spanish to help build awareness for Hispanic heritage. Most attendees felt the need for a small group of Spanish-speaking participants to meet and gather the Latino community and educate them about what Kuemper can offer area families. Holding a gathering at the school would also be an idea for gaining relationships with the Latino community. The group discussed the need to start implementing some Latino culture into faith teachings within the school buildings such as around Dec. 12, the feast day of Our Lady of Guadalupe. This would be a great start to building relationships with our current Latino population. The group will try to meet again in a few months and continue to discuss

the goals and actions of the sub-committee. Erin Sundrup spoke about the meeting to the board, and they are going to ask Latino families to be a part of the committee. Those families will be the biggest help to recruit other Latino families. Kathi Milligan referenced the AEA has 11 sessions to help provide support and recourses to the current Latino students and our teachers.

## **New Business:**

### **A. Kuemper Conversations after Mass – Update**

John Steffes stated he will be visiting the parishes again this year for Kuemper Conversations after mass. He reiterated these conversations are open dialogue, and informal and he will hand out Kuemper's annual reports. John Steffes asked the priests about the letter to parishioners regarding the parish assessment variance. Fr. Kevin Richter states a letter has been drafted and sent to Fr. Roder and Fr. Cronin. Fr. Cronin states that he feels St. Ann's doesn't need to be included since they are up to date with their contributions. Fr. Cronin states the St. Ann's families who attend Kuemper are active in the church. Bob Lally stated this letter needs to get out ASAP as this will be affecting the budget. Allisa Tiefenthaler suggested getting the word out to the public about Kuemper Conversations. Bob Lally suggested a video message. Kris Collison stated it is okay for Kuemper stakeholders to see numbers of how much it costs to run monthly payroll and expenditures. The board agreed these hard conversations need to take place.

## **Personnel**

### **A. Resignations**

### **B. New Hires**

#### **1. Bailey Feilmeier - KuemperCares**

Fr. Michael Cronin moved to go into Executive Session at 4:47 p.m., seconded by Fr. Kevin Richter. The motion passed.

Fr. Richter moved to go out of Executive session and back into regular session at 5:19 p.m., seconded by Bob Lally. The motion passed.

Fr. Terry Roder led the closing prayer.

Laura Schaefer moved to adjourn at 5:20 p.m., seconded by Allisa Tiefenthaler. The motion passed.

The next regular meeting will be Tuesday, November 15 at 4:00 p.m. in the high school library.

Respectfully submitted,

John Steffes  
President

Hannah Heiman  
Secretary